

VENDOR SHOWCASE

Proposed Terms of Sale
International African American Museum
Last Updated: 2/29/2024



PROPOSED TEMRS OF SALE –

At the International African American Museum (IAAM), one of the most important criteria upon which we evaluate new products is the ultimate cost to the consumer. As such, we will need to know, at the time of solicitation, what our wholesale cost will be.

Therefore, your proposed terms should include the following information:

1. **Discount:** If applicable. Payment terms: Please provide the IAAM with a copy of your discount schedule or wholesale price list for your product line. Standard terms are Net 30.
2. **Minimums:** Please indicate minimum requirements on opening orders and reorders. This will enable us to structure our purchase orders to meet your requirements.
3. **Shipping responsibility:** Shipping charges to our warehouse or stores are pre-paid by the vendor and included on our product invoice. Although most products are shipped via UPS or other private commercial shipper, we prefer to be shipped via "best method" for all heavy or oversize orders.
4. **Orders Last Update:** Orders being shipped by a private trucking company must be arranged through our Director of Visitor Services prior to being shipped. The IAAM reserves the right to refuse any shipments not arranged in advance