Faith-Based Education and Engagement Regional Advisory Council
Overview and Job Description

The mission of the International African American Museum is to honor the untold stories of the African American journey at one of our country’s most sacred sites. The Museum is projected to open next year (2022) in Charleston, SC, on the very location where roughly 48% of enslaved Africans brought to what would become the United States of America first set foot on solid ground following the harrowing Middle Passage across the Atlantic Ocean.

Goal of the Faith-Based Education and Engagement Advisory Council: Leveraging a team of committed, knowledgeable, spiritually and geographically diverse faith-based partners, working under the Faith-Based Education and Engagement Coordinator, to expand our small staff’s capacity to engage faith-based communities, denominational and interfaith leaders and religious organizations, including faith-based foundations, seminaries, Spiritual Life and Religious Studies departments in HBCUs and other colleges and universities throughout the Tri-County area (Charleston, Dorchester, Berkeley) and Low Country Corridor (South Carolina, North Carolina, Georgia and Florida) in order to increase understanding of, involvement in and commitment to the mission and work of the International African American Museum within regional communities of faith.

Summary: This document outlines the mission, creation, recruitment, training and functioning of a Regional Advisory Council of the International African American Museum’s Faith-Based Education and Engagement Program. Focusing on the Low Country Corridor (South Carolina, North Carolina, Georgia and Florida) and the Tri-County area (Charleston, Dorchester and Berkeley counties), the Faith-Based Advisory Council will be charged with the following tasks:

a) Providing guidance, local expertise, networking assistance and on-the-ground support for staff of IAAM’s Faith-Based Education and Engagement program, including assessing community program interests, assisting with local program development and implementation, and connecting FBE&E staff to local faith-based communities in their area.

b) Expanding awareness of the International African Museum, its mission, resources and membership opportunities among diverse communities of faith, faith-based organizations, clergy, spiritual leaders, seminaries, centers for theological education, Religious Studies faculty and spiritual life offices at HBCU’s and other institutions of higher education.

c) Enhancing the investment of local and regional faith-based communities in the work of the Museum and the Faith-Based Education and Outreach Program through new and sustained faith-based partnerships, individual and organizational memberships, program and social media participation, donations of Center for Family History records, etc.
**Council Member Roles and Responsibilities:**

a) Faithfully attend monthly Council Meetings, via Zoom until in-person meetings are possible  

b) Provide guidance, as needed, to staff on short and long-term strategic initiatives and practical assistance with virtual and in-person programs  

c) Coordinate and host 4 programs or networking events (virtual or in-person) per year in their geographic area  

d) Raise awareness throughout their networks about the International African American Museum, the Faith-Based Education and Engagement Program and encourage individual and organizational memberships (See Appendix 1 for examples)  

e) Conduct annual review of effectiveness of the Advisory Council model and outcomes

**Duties of the Co-chairs and Recording Secretary/s**

a) Officers actively model responsibilities of general Council members as outlined above  

b) Co-Chairs work closely with FBE&E Director and meet with her via Zoom to set monthly meeting agendas and priorities  

 c) Recording Secretary prepares and distributes minutes two (2) weeks prior to next scheduled meeting

**Operation of the Council:**

a) Officers and all Council Members serve under the IAAM Director of Faith-Based Education and Engagement in a purely advisory capacity, with no legal standing for the Museum  

b) Members serve for 2-year terms and may serve no more than 2 consecutive terms  

 c) The Advisory Council meets for no more than 90 minutes at a regular time (first Fridays, for example)  

 d) Regular participation at monthly meetings is expected and more than three unexcused absences per year may result in dismissal from the Council  

 e) Members encourage teamwork and model effective leadership by following through on assigned tasks  

f) Members receive meeting agenda, minutes and related materials in a timely manner and commit to following through with recorded tasks

**Programmatic Considerations:** Council members will work closely with and enhance the work of FBE&E staff by

a) Interpreting IAAM mission and programs to local and regional faith-based communities  

b) Connecting IAAM staff to local faith-based resources (individuals, organizations/congregations, communities)  

 c) Assessing community interest, resources and program needs  

 d) Developing locally and regionally meaningful programs in collaboration with FBE&E staff  

e) Coordinating distribution of PR materials for collaboratively developed programs

1/12/2021

To honor the untold stories of the African American journey at one of the country’s most sacred sites.
Faith-Based Advisory Council Volunteer Application

APPLICATION DEADLINE: Friday, February 26, 2021

Thank you for your interest in joining IAAM’s Faith-based Advisory Council. You may complete and return this form as a paper copy via USPS or a digital copy via email to the addresses at the end of this form.

CONTACT INFORMATION

Name:__________________________________________________________

Address:______________________________________________________________________________________________

______________________________________________________________________________________________

Email:______________________________________________ Cell Phone: ____________________________

Are you: □ Currently Employed? □ Retired? □ Active Volunteer?

If YES, where and in what role?

______________________________________________________________________________________________

Other relevant experience: ________________________________________________________________

For more information about Faith-based Education & Engagement at the International African American Museum, please visit our webpage or follow us on Facebook.

COMMITMENT:

MISSION: To honor the untold stories of the African American journey at one of the country’s most sacred sites.
1. In a few sentences, please tell us what the International African American Museum and its mission (printed above) mean to you?
________________________________________________________________________________________

2. Why, in particular, are you attracted to the work of the Museum’s Faith-based Advisory Council?
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

SKILLS & EXPERIENCE:

3. What skills and strengths do you feel you will bring to your work on the Council?
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________________________________________________________________________________________
________________________________________________________________________________________

4. In a few sentences, please describe your experience with faith-based communities and organizations.
________________________________________________________________________________________

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1/22/21
5. In a few sentences, please describe your experience with community organizing or event planning. If possible, describe one or more events you have helped plan and/or implement. What accomplishments were you particularly proud of and what challenges, if any, did you face?

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____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

COMMUNITY CONNECTIONS:

6. Please list any faith-based communities, congregations, faith-based or social justice/service organizations of which you are a part and briefly describe your role, for example “Member,” “Occasional Attender,” “Officer,” “Youth Rep,” “Pastor/Deacon/Committee Chair.”

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Application Deadline: FRIDAY, FEBRUARY 26, 2021

Please submit a completed electronic copy of your application to Rev. DeMett Jenkins, Director, IAAM Faith-Based Education & Engagement Program via email (djenkins@iaamuseum.org) or U.S. Postal Service (113 Calhoun St., Charleston, SC 29401). Completed applications may will be reviewed by a selection committee made up of IAAM staff, volunteers and existing community advisors. We will be in touch with finalists early in March to set up Zoom interviews. For more information or questions, please contact Faith-Based Coordinator, Vereene Parnell (vparnell@iaamuseum.org) or Rev. DeMett Jenkins at the above email.

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